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March 26, 1991

Dr. Harmon McAllister
Scientific Director
Council for Tobacco Research
900 Third Avenue
New York, NY 10022
USA

Dear Dr. McAllister,

In July of 1992 I plan to hold an international symposium on the "Biophysics and Biochemistry of Smooth Muscle" at Minaki Lodge, Ontario, Canada. This will be the fourth symposium that I will be organizing, dealing with various aspects of the above topic. The previous symposia were regarded as the best in the field at the time. I am enclosing copies of front sheets of the books published.

A list of speakers is also attached. Ninety percent of the speakers have agreed to attend the meeting. Based on previous experience we expect a total attendance of 150 persons. The broad headings of the symposium are

- 1. Ultrastructure and Crossbridge Kinetics*
- 2. Biochemistry of Contractile and Regulatory Proteins*
- 3. Mechanics and Energetics of Smooth Muscle Contraction*
- 4. Regulatory mechanisms in intact and skinned muscles*
- 5. Poster presentations*

Our local travel agent informs me the tentative air fares for the speakers will amount to \$30,000. The management at Minaki Lodge estimate the money required for board and lodging (all meals) and conference facilities for four days will be \$25,000. For local transport, audio-visual rentals and secretarial help will require \$5,000.

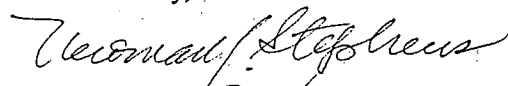
It will thus require about \$60,000 to run the whole symposium.

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I am writing at this time to enquire whether your Council would be willing to support such a symposium, and if so, whether there is an application form for the purpose. I would be grateful if you could have the form sent to me so I could provide a comprehensive listing of speakers, programme and transport, board and lodging expenses.

Trusting you will forgive me the trouble I am putting you to,

*I am,
Yours sincerely,*

A handwritten signature in cursive script, reading "Newman L. Stephens".

*Newman L. Stephens, MD, FRCP(L)
Professor*

*NLS/Jo
Encs.*